# Notice of Annual General Meeting

**Vision Australia Limited**

**ACN 108 391 831**

Notice is hereby given that the 19th Annual General Meeting of Members of Vision Australia Ltd (“the Company”) will be held at 10.00am (AEDT) on Thursday, 26th October 2023. Registration will commence from 9.30am.

There are three options for participation in the 19th Annual General Meeting:

1. Attendance in person at Kooyong;
2. Attendance via Zoom; or
3. Attendance via Video Streaming.

Please note, in compliance with Vision Australia’s COVID-19 protocols and procedures, you should not attend the AGM in person if you are feeling unwell or have cold or flu-like symptoms (even if only mild).

If you are not able to connect by computer to the meeting, please contact [Companysecretary@visionaustralia.org](mailto:Companysecretary@visionaustralia.org.au) by 12 October 2023 for Vision Australia to attempt to assist you to participate.

Items of Business

1. **Welcome**
2. **Roll Call, Confirmation of a Quorum and Acknowledgment of Country**
3. **Apologies**
4. **Confirmation of minutes of previous AGM held on Thursday 27 October 2022**
5. **Board Report, Financial Statements and Auditor’s Report**

To receive and consider the following reports:

* Company’s Annual Financial Report;
* Directors’ Report; and
* the Independent Auditor’s Report.

For the Company and its controlled entities for the year ended 30 June 2023.

Note: Copies of the Reports will be made available to members at least 21 days before the Meeting. Hard copies of these documents are also available upon request.

1. **Questions to the Board and/or the Auditor**
2. **Election of Directors**

See explanatory notes below

1. **Other Business**

Any other business that may be brought forward in accordance with the Company’s constitution and the *Corporations Act 2001*.

1. **Close of Meeting**

*By order of the Board of Directors*

Justine Heath

Company Secretary

**26 September 2023**

# Important Information

**Attendance at the AGM in person or via Zoom – RSVP Required**

We would like to invite members who attend the meeting at Kooyong to join us for a light lunch hosted by the Chair, Andrew Moffat. If you wish to attend please RSVP by **12th October 2023** to [companysecretary@visionaustralia.org](mailto:companysecretary@visionaustralia.org)or **phone 03 9864 9394** so that we can plan catering.

If you wish to attend the AGM via Zoom or Video Streaming please RSVP by **12th October 2023** to [companysecretary@visionaustralia.org](mailto:companysecretary@visionaustralia.org)or **phone 03 9864 9394** so that we can register you for the meeting. You will receive a confirmation email containing information about joining the meeting.

**Minutes of 18th Annual General Meeting**

Enclosed is a copy of the minutes of the 2022 Annual General Meeting, approved by the Board.

**Questions and queries**

To the extent possible, members who wish to raise queries or seek information at the Annual General Meeting are requested to provide their queries in writing by **19th October 2023**. This will enable properly researched replies to be prepared for the benefit of the members attending.

**Send questions to:** Company Secretary, 454 Glenferrie Road, Kooyong, VIC, 3144 or [companysecretary@visionaustralia.org](mailto:companysecretary@visionaustralia.org)

**Video streaming**

Anyone who is unable to attend the meeting via Zoom is invited to observe the Annual General Meeting through remote access via their computer, by logging onto **http://agm.visionaustralia.org** and following the prompts. People who access the video streaming remotely via their computer will be able to follow the meeting using this method but not interact.

**Appointment of proxy or attorney – General**

If you are unable to attend the AGM and wish to appoint a proxy or attorney (who need not be a Member of the Company) to attend the meeting on your behalf, please complete the form included.

Please note that in order to be effective the completed form of the appointment of the proxy or attorney must be received at least 48 hours before the scheduled commencement of the registration for the meeting, 9.30am (AEDT) on Tuesday 24th October 2023. The address for lodgment is Company Secretary, 454 Glenferrie Road, Kooyong, VIC 3144 or by email at [companysecretary@visionaustralia.org](mailto:companysecretary@visionaustralia.org).

**Explanatory Notes**

The following incumbent Directors will retire at the 2023 AGM:

**Board members retiring by Constitutional requirement for rotation:**

1. Andrew Moffat;
2. Bill Jolley; and
3. Sue Banks.

There will, therefore, be three Board positions for election at the 2023 AGM, for which two of the above candidates, Bill Jolley and Sue Banks, have offered themselves for re-election. Andrew Moffat has reached his term limit and will retire.

As outlined in the director nomination letter, Ms Amber Collins has been identified as the preferred candidate to become a director of Vision Australia.

In accordance with our Constitution, given that no additional nominations were put forth for the Board of Vision Australia, and that the number of candidates nominated for election is equal to the number of vacancies on the Board, those candidates nominated are deemed to be elected unopposed. Therefore:

* 1. Mr Bill Jolley is re-elected and to be elected as Chairman of the Board of Directors for a term of office of 3 years, expiring after the completion of the Annual General Meeting in 2026;
  2. Ms Sue Banks is re-elected as a Director on the Board to serve a further 3 years term; and
  3. Ms Amber Collins is elected as a Director on the Vision Australia Board for a 3 year term.